



澳門特別行政區政府  
Governo da Região Administrativa Especial de Macau  
旅遊局  
Direcção dos Serviços de Turismo

### 3.TENDER NOTICE

#### NOTICE

The Macao Government Tourism Office hereby announces an invitation to tender for the **Production of Macao Promotional Videos and TV Commercials in 2020**, in accordance with the approval of the Secretary for Social Affairs and Culture dated 18<sup>th</sup> November, 2019.

From the date of publication of the present notice, interested parties may visit the Macao Government Tourism Office Reception Counter, located in Alameda Dr. Carlos d' Assumpção, no. 335-341, "Hotline" Building, 12<sup>th</sup> floor, Macao, to view the Tender Process within normal working hours, and pay MOP 200.00 (two hundred patacas) to obtain the copies, including Terms of Tender, General Conditions of the Bid and other relevant enclosures; or visit the Macao Tourism Industry Net website – <http://industry.macaotourism.gov.mo> to download.

The explanation meeting will be held at **15:00, on 11<sup>th</sup> December, 2019**, at Meeting room, 14<sup>th</sup> floor, Alameda Dr. Carlos d' Assumpção, no. 335-341, "Hotline" Building, Macao.

The maximum price limit for the service is **MOP 6,000,000.00 (Six million patacas)**.

#### Criteria for evaluation and percentage:

- Price : 15%
- Creative concepts and storyboards : 45%
- Tenderer experience and CV Portfolio : 5%
- Team experience and CV Portfolio : 25%
- Production Value : 10%

For any further enquiries, please visit the Macao Tourism Industry Net website (<http://industry.macaotourism.gov.mo>) to submit enquiries before **6<sup>th</sup> January, 2020**, all replies will be posted on the same website.

Tenderer must submit the tender within normal working hours **by 13:00 on 17<sup>th</sup> January, 2020**, to Macao Government Tourism Office, located in Alameda Dr. Carlos d' Assumpção, no. 335-341, "Hotline" Building, 12<sup>th</sup> floor, Macao, the tenders should be written in one of the official languages of Macao SAR or in English.



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The provisional guarantee fee of MOP120,000.00 (one-hundred and twenty thousand patacas), to be paid by 1) Cash, cashier order or certified cheque directly to Macao Government Tourism Office, cashier order or certified cheque should be made payable to “Fundo de Turismo” as the payee; or 2) Cash deposit to the account of “Fundo de Turismo”, account no. 8003911119 of Banco Nacional Ultramarino of Macau and with designation of the reason for the deposit; or 3) Bank guarantee; or 4) Wired Transfer to the account of “Fundo de Turismo” in Banco Nacional Ultramarino of Macau.

The tender opening session will be held in the Auditorium of the Macao Government Tourism Office, located at Alameda Dr. Carlos d'Assumpção, no. 335-341, “Hotline” Building, 14<sup>th</sup> floor in Macao, **at 10:00, on 20<sup>th</sup> January, 2020.**

According to the article no. 27 of Decree-Law no. 63/85/M, of 6<sup>th</sup> July, the tenderer or the legal representatives of the tenderer should be present during the tender opening session for any complaints and/or to explain any doubts regarding their respective tender.

The legal representative of the tenderer may appoint, by a notary certified power of attorney, an authorized representative to attend the public action of the Opening of the Tenders on their behalf.

In case of closure of the services of Macao Government Tourism Office due to typhoon or force majeure, the deadline for submission, the opening of tender will be postponed until the first working day that follows immediately.

Macao Government Tourism Office, 28<sup>th</sup> November, 2019.

Acting Director  
Cheng Wai Tong